



PanGaia Festival

www.pangaiafestival.com



PANGAIA VENDOR TERMS AND CONDITIONS –June 10-11, 2017

- Your 2017 PanGaia Vendor Coordinator is TANYA PARKER-PERUCCI. Festival Directors are TAMMY SMITH and KATRINA RASBOLD.
- Booth fees are paid at the time of application submission.
- A \$20.00 cleaning deposit is due at the time of check in. It may not be paid in advance. Please have ready cash or a check payable to North Western Circles Association when you check in. This deposit is returned to you when you check out if your booth area is clean and clear. Failure to check out with festival staff results in forfeiture of your security deposit.
- All vendor fees are non-refundable after May 1, 2017.
- Vendors are required to show a copy of their California Seller's Permit specifically listing 8990 Kruitof Way, Fair Oaks, California 95628 as an authorized vending location for their business. If you do not have a seller's permit, please go to [THE CALIFORNIA BOARD OF EQUALIZATION](#) and fill out an online form. Choose [Register a business activity with BOE](#) or [Add a new location to an existing account](#). This step MUST be completed before you check in at the event.
- The Health Department requires that we pay a \$70 fee on behalf of any vendor who sells consumable products at our festival. We must pass this cost on to the vendor, which is why the booth rates are higher for any vendor who sells or gives away a consumable product. If a vendor can show us documentation from the Health Department that this fee is not required for them, we will gladly waive the fee.
- Set up begins at 3:00 PM on Friday, June 9th.
- Set up must be completed by 9:00 AM on Saturday, June 10th.
- Vendors are welcome to camp overnight in their booth areas on Friday and/or Saturday night. (We do not allow guest camping - Vendor and Security staff only)
- We provide overnight security on Saturday night only.
- All vendors must check in with event staff, who will assign their booth location and collect cleaning deposits. Please do not begin to set up your booth until a PanGaia staff member tells you what location to use!
- No vehicles allowed onto the festival grounds due to VFW regulations. They must remain in the parking/driveway area.



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- Once your area is set-up, please move your car to the further lot to allow our patrons easier access to the festival grounds.
- We do not have electricity available for vendors.
- Please arrange for transportation of your goods and displays to the vendor space *as we do not have moving assistance available.*
- Vendors are expected to remain for and participate in both festival days until the festival closes.
- Vendors may begin packing up at 5:00 PM on Sunday, June 11th.
- Vendors may close their booths at 8:00 PM on Saturday, June 10th, prior to PanGaia After Dark.
- Please be gracious to all attendees.
- Vendors must provide their own shade, tables, and chairs.
- No open flames allowed in vendor booths.
- Vendors must bring a working fire extinguisher.
- Vendors are responsible for the behavior of anyone accompanying them to the event, including minor children and co-workers.
- Vendors must leave their booth area clean and clear of all evidence they were there when they check out.
- Vendors may be required to leave the premises without refund of booth fees paid if they or anyone accompanying them do not abide by festival rules.
- If you need assistance at any time during the festival, please locate a festival staff member, identifiable by their brightly colored badges work on a lanyard.

SET UP TIMES: 3:00 PM – 9:00 PM FRIDAY, JUNE 9, 2017

7:00 AM – 9:00 AM SATURDAY, JUNE 10, 2017

VENDOR

BOOTHS OPEN: 10:00 AM – 8:00 PM SATURDAY, JUNE 10, 2017

10:00 AM – 6:00 PM SUNDAY, JUNE 11, 2017 (May start packing at 5:00 PM Sunday)